

**Teacher and Staff Appreciation Luncheon**  
Sponsored by the Blanchard PTF  
**Thursday 2nd Feb, 2012, NOON, Blanchard Cafeteria**

Please join us in showing our appreciation to the staff and teachers of Blanchard. This is one opportunity that we get each year to show them that we truly recognize their commitment and hard work. The staff and teachers do appreciate the superb spread that our families serve up. So please whip out that very special recipe, and send in that extra tasty dish! Each grade will be assigned a portion of the menu but if you have a specialty that you'd prefer to send in, please feel free to do so. Thank you so much for participating.

**The Facts:**

- Date: Thursday, Feb 2nd, 2012 (half day)
- Each grade (not class room) is assigned a part of the menu
- Please make enough to serve 8-10 people, attach the name of the dish, list ingredients especially food allergens (eggs, milk, nuts, whey).
- **Please use disposable containers;** we do not need serving utensils.
- Please attach heating instructions.
- Drop off dishes in the kitchen of the cafeteria any time after 7:00 am in the morning, Thursday, Feb 2nd or the afternoon before.
- The refrigerators are at the back of the kitchen on the left. The doors will be labeled so you can be sure we will find your dish.
- If you have more than one child, choose one grade to represent your family

**Grade Assignments:** *Please fill out the form below, this helps us to get a rough estimate the amount of food we can expect, but please do NOT hesitate to send in a dish even if you did not send in the volunteer sheet below*

**Preschool and Kindergarten:** \$4 towards the cost of the centerpieces.

**1<sup>st</sup> Grade:** Main dish: meat, poultry, fish or vegetarian

**2<sup>nd</sup> grade:** Side dish: vegetable, rice, pasta, potato (no salads please)

**3<sup>rd</sup> Grade:** Salads: fruit or vegetables. Please bring your salad dressing on the side.

**4<sup>th</sup> grade:** Desserts: Everyone's favorites

**5<sup>th</sup> Grade:** \$4 contribution. We would also like to have a couple main dishes (ham or turkey breasts) and also include something special for the vegetarians on our list. **Please let me know if you can volunteer to cook.**

**6<sup>th</sup> Grade:** \$4 donation to assist with expenses. (Paper products, water, soda, coffee, etc)

*Please detach below the line and send in via backpack in an envelope labeled PTF Teacher/Staff Luncheon*

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**Teacher and Staff Appreciation Luncheon Volunteer sign-up sheet**

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_ e-mail: \_\_\_\_\_

I will send in (dish): \_\_\_\_\_ Grade: \_\_\_\_\_ Donation: \$ \_\_\_\_\_

I would like to help with: \_\_\_\_\_ Centerpieces \_\_\_\_\_ Setup for the luncheon: (10:30-noon)

\_\_\_\_\_ Serve during the luncheon (11:45-1:00 pm) \_\_\_\_\_ Clean-up after the luncheon (1:00-2:00pm)

We will call all volunteers and confirm plans with you. Young children are welcome during the set-up portion of the event but not during the actual luncheon. This gives the teachers a chance to really relax and enjoy themselves. Thanks for volunteering--this wonderful potluck would not be possible without all your help. Please contact us with any questions or comments.

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